

SITL 2025

Practical information

Stand security



Stand security

The organiser is responsible for general security during the trade show. This is an obligation of means and not of results. Exhibitors are responsible for maintaining a supervisor on their stand for as long as there is equipment on it. We recommend that you have security on your stand, especially at night.

Computer or audiovisual equipment (such as cameras, camcorders, microphones, excluding TV screens fixed to the stand structure or on a floor stand) must be kept in a locked storage room during the hours when the show is closed to the public and to exhibitors.

We remind you that there is a high risk of theft during build-up and dismantling, please don't leave your stand unsupervised. The exhibitor must ensure that his stand is supervised during build-up, during the opening hours of the exhibition and during dismantling. Please keep a close eye on your personal effects.

See Stand Security Guard in your online Exhibitor Portal.



Accidents and theft

Any accidents must be declared in writing to the organiser and, under penalty of losing the right to insurance, and must be declared to their insurance company using the standard forms available to the exhibitor: [Claim form](#)

This claim must be made within twenty-four hours in the event of theft or within five days in other cases, indicating the circumstances of the accident and the approximate amount of the losses.

Any theft must be reported by the exhibitor to the police authorities in the jurisdiction of the trade show. The original of the complaint must be attached to the claim form. For compensation purposes, the exhibitor is required to produce detailed inventories of the equipment on display and the equipment in the exhibition area (fittings, decoration, lighting, etc.).

Within 24 hours:

Report the theft to the local police:

Police Station - 250 rue de Vaugirard - 75015 PARIS - Tel.: +33 (0)1 53 68 81 00

Within 48 hours:

Give a copy of the police report to the organiser or after the exhibition, post it to:

AXA FRANCE - DURAND SMAGGHE ASSOCIÉS

5 RUE DES PONTS - 78290 CROISSY SUR SEINE

Additional coverage (optional)

Reminder of the general exhibition regulations

Article 10.3 – Exhibitor’s comprehensive Insurance

Exhibitors must be insured via the organiser against risks to the items presented. This comprehensive insurance covers casual loss or damage to goods belonging to an exhibitor or goods under his or her responsibility.

The coverage shall take effect from the moment said items are deposited at the exhibition space of the exhibitor. The coverage shall be terminated from the moment said items leave the exhibition space at the end of the event.

The following are covered, within the coverage limit of €15,000:

- Items exhibited, display equipment, furniture, and all other goods intended for inclusion within the exhibition space;
- Hired or borrowed property, including the exhibition space or the exhibition module supplied by the exhibition organisers;
- Audiovisual material and plasma/LCD screens. During the hours when the public and/or exhibitors are closed, audiovisual equipment used for advertising purposes (such as VCRs, cameras, camcorders, microportables) must be stored in a locked unit and/or a specific room

The exhibitor has the possibility, by contacting the Organiser, to take out an optional additional guarantee of up to €1,000,000..

The limits and details of basic coverage and optional supplementary coverage can be consulted at the following link: [APPLICATION FORM](#)

The application form for this additional optional coverage is available at the following link: [APPLICATION FORM](#)

Please complete the form and return it by e-mail before March, 14th to: helpdesk.sitl@rxglobal.com